

Grand Oaks HOA Board of Directors
Meeting Notes
Road and Gate Project Kick-Off Meeting

May, 13, 2020

The Grand Oaks HOA Board of Directors met about the road and gate upgrades at 4:30 PM on May, 13, 2020 at the Grand Oaks Circle entrance gate.

Present

Project Leader: Bill Peel

Board Members: Arnold Brock, Cindy Gause, Deborah Hardt, and Ann Satterwhite

Vendors: Tim Everett (gate contractor), Glenn Cleere (LGC Paving), and Veronica Morgan (Engineer, Mitchell and Morgan, who provided the roadway re-surfacing specifications and will do quality control inspections to make sure that the paving meets the contracted specifications)

Gate Replacement – Tim Everett

- Tim Everett will communicate and coordinate with Glenn Cleere so that the detection coils at the gate exit can be laid down when the current asphalt is dug up. That way the coils will be laid at the proper depth below the new asphalt.
- Tim will take down the gates any time now to repair them and get them powder coated. That is a 3-4 week process, so if he starts now they should be done and ready to be reinstalled when the paving is done.

Road Repaving – Glenn Cleere

- The project start date was set as the week of June 15 with completion by June 22.
- The Board decided against installing concrete at the entrance way (very expensive!).
- The Board elected to get a seal coat (~\$7,500). Includes the painting of no-parking stripes in front of the exit gate.
- The work will need to avoid trash and recycling, so the best days may be to start on a Wednesday (after trash pick-up) on a week with no recycling.
- The road work crew will need access to water during the repaving. **Homeowners will be notified that their outside spigots may be used for this purpose.**
- All irrigation systems need to be turned off the day before and not turned on again until after the paving is completed. **Homeowners will be notified by email and telephone.**
- The paving should take two days—one day for each side of the road, so that residents can still drive in and out.
- If possible, please try not to schedule deliveries requiring heavy trucks during the week of June 15.
- Landscaping work will be cancelled the week that the road is being paved.
- Glenn will provide us quotes for:
 - Pressure washing the street and driveways after paving, because driving on the concrete spans during paving will leave marks which should wear away after about two months.