



3363 University Drive East, Suite 215  
Bryan, TX 77802  
979-764-2500

Duck Haven Homeowners Association requests your attendance at the 2024 Annual Homeowner's Meeting to be held Thursday, May 16, 2024 at 6:00pm at the Duck Haven Park Pavilion. If you wish to address the Membership about a specific topic, please submit your request in writing no later than 5:00pm on May 16, 2024 to [duckhaven@bealbcs.com](mailto:duckhaven@bealbcs.com). An electronic ballot will be emailed to homeowners today. If you are unable to attend the meeting, we ask that you vote electronically or sign your proxy to someone who is able to attend.

## **Duck Haven Homeowners Association** **2024 Annual Meeting Agenda**

1. Call Meeting to Order
2. Establish Quorum
3. Proof of notice of meeting or waiver of notice
4. Reading and Approval of 2023 Annual Meeting Minutes
5. Reports of Officers
  - President
  - Treasurer
  - Management
6. Unfinished Business
7. New Business
  - Election of Director
8. Adjournment



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## 2024 DUCK HAVEN ANNUAL MEETING PROXY

If you are unable to attend the Annual Meeting on May 16, 2024 in person, and wish to designate someone else to cast a vote in your stead, please complete the proxy below assigning your vote to another person or Association member who can attend. Your proxy may be another Association member, a family member, a member of the Board of Directors, or any other adult of your choice. Please note: Anyone voting who is NOT listed on the property deed of record MUST have a signed proxy in order to cast a ballot.

***Proxy form must be hand carried to the meeting by the Proxy.***

**Please Print Clearly**

Property Address: \_\_\_\_\_

Printed Name of Owner(s): \_\_\_\_\_

Signature of Owner: (Must be Signed to be Valid) \_\_\_\_\_

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, 2024.

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## 2024 Annual Membership Meeting Proxy

The above signed hereby appoints: (Name of person who will be attending): \_\_\_\_\_, as their agent, and in their name and stead, to vote as their Proxy at the 2024 annual meeting of the Duck Haven Homeowners Association, Inc., according to the percentage of votes assigned to them, to act for them on all matters that come before the membership at the meeting as fully as if they were present. This proxy applies to the May 16, 2024 Annual meeting and may be revoked by the above signed owner, in writing, at any time prior to the meeting.

For multiple parcels owned, please list each address separately above or complete a separate Proxy form for each parcel owned.

***Proxy form must be hand carried to the meeting by the Proxy.***