

Fox Meadows Homeowner's Association Architectural Control Committee

It is the mission of the Fox Meadows Owners Association Architectural Committee to protect property values and make the neighborhood an enjoyable and safe place to live. This can best be accomplished by each Association member considering the effect of his/her actions on his/her neighbors. It can also be accomplished through careful and fair, implementation and enforcement of the Fox Meadows' deed restrictions.

GOALS

Through the deed restrictions, each member has entered a contract with the other members to protect property values, maintain safety, and make Fox Meadows an enjoyable place to live. Each member is expected to understand and abide by this contract.

Please review the Declaration for Fox Meadows, to find detailed requirements for your project. Please remember that you may be very familiar with your project, however, The Architectural Control Committee (ACC) is not. Please be specific and detailed in the submission of your project to eliminate questions and unwanted delays in the processing of your submittal.

Please make sure you provide the following information:

- A completed and signed Request for Home Improvement Submission Form along with HOA Remodeling Guidelines.
- A copy of your Contractor's Bid and Specifications, to include a complete materials list of the project, including paint and/or sealant color.
- A picture or drawing of the intended project.

This information must be provided before your application will be submitted to the ACC for consideration. Anything you submit will not be returned to you. If, for some reason, you need a copy of all of it, please make copies **before** sending in any forms.

All improvements requiring a City of Bryan Building Permit & Inspection Report will require copies of both the permit and completed inspection papers to be filed with the Architectural Committee to be attached to the homeowner's approved request at the completion of the project.

Please note that the ACC will advise you of their decision within thirty (30) days after receipt of your plans. The ACC reserves the right to request any additional information it may need to make a final determination on your submittal.

Thank you in advance for your cooperation and compliance with the Restrictions for Fox Meadows.

Thank you,
Fox Meadows Homeowners Association, Inc. Board of Directors

REQUEST FOR HOME IMPROVEMENT FORM

APPLICATIONS ARE REVIEWED WEEKLY.

Today's Date: _____ Anticipated Start Date: _____

Estimated Completion Date: _____

Homeowner's Name: _____

Street Address: _____

Phone Number: _____

Email: _____

Type of Work to be approved: (Check all that apply)

___ Fence ___ Painting ___ Concrete Work ___ Addition ___ Solar ___ Other

Provide Complete Description of Improvements: (attach additional page if necessary)

Attachments (Please check and attach copies to this application. Remember they will not be returned.)

___ Survey ___ Site Plan ___ Copy of Blueprint ___ Brochures ___ Paint Samples ___ Color
Samples ___ Design, Sketch or Work Up ___ Copy of Estimate ___ Photographs

My signature indicates that these standards are met to the best of my knowledge.

Owner/Applicant Signature: _____ Date: _____

Co-Owner/Applicant Signature: _____ Date: _____

OFFICE USE ONLY:

Application Review by the Fox Meadows Architectural Control Committee

Date received: _____ Approved: _____ Denied _____

Comments/Reasons/Conditions

H.O.A Board Signature: _____ Date: _____